

BOARD MEETING DATE: November 4, 2011

AGENDA NO. 22

PROPOSAL: Report of RFPs and RFQs Scheduled for Release in November

SYNOPSIS: This report summarizes the RFPs and RFQs for budgeted services over \$75,000 scheduled to be released for advertisement for the month of November.

COMMITTEE: Administrative, October 14, 2011; Recommended for Approval

RECOMMENDED ACTION:

Approve the release of RFPs/RFQs for the month of November.

Barry R. Wallerstein, D.Env.
Executive Officer

MBO:lg

Background

At its January 8, 2010 meeting, the Board approved a revised Procurement Policy and Procedure. Under the revised policy, RFPs and RFQs for budgeted items over \$75,000, which follow the standard evaluation criteria, no longer require individual Board approval. However, a monthly report of all RFPs and RFQs over \$75,000 is included as part of the Board agenda package and the Board may, if desired, take individual action on any item. The report provides the title and synopsis of the RFP or RFQ, the budgeted funds available, and the name of the Deputy Executive Officer/Asst. Deputy Executive Officer responsible for that item. Further detail including closing dates, contact information, and detailed proposal criteria will be available online at <http://www.aqmd.gov/rfp/index.html> following Board approval on November 4, 2011.

Outreach

In accordance with AQMD's Procurement Policy and Procedure, a public notice advertising the RFP/RFQ and inviting bids will be published in the Los Angeles Times, the Orange County Register, the San Bernardino Sun, and Riverside County Press Enterprise newspapers to leverage the most cost-effective method of outreach to the South Coast Basin.

Additionally, potential bidders may be notified utilizing AQMD's own electronic listing of certified minority vendors. Notice of the RFP/RFQ will be e-mailed to the Black and Latino Legislative Caucuses and various minority chambers of commerce and business associations, and placed on the Internet at AQMD's website (<http://www.aqmd.gov> where it can be viewed by making menu selections "Inside AQMD"/"Employment and Business Opportunities"/"Business Opportunities" or by going directly to <http://www.aqmd.gov/rfp/index.html>). Information is also available on AQMD's bidder's 24-hour telephone message line (909) 396-2724.

Proposal Evaluation

Proposals received will be evaluated by applicable diverse panels of technically qualified individuals familiar with the subject matter of the project or equipment and may include outside public sector or academic community expertise.

Attachment

Report of RFPs and RFQs Scheduled for Release in November

**November 4, 2011 Board Meeting
Report on RFPs and RFQs Scheduled for Release on November 4, 2011**

(For detailed information visit AQMD's website at
<http://www.aqmd.gov/rfp/index.html> following Board approval on November 4, 2011)

STANDARDIZED SERVICES

NONE

RESEARCH AND DEVELOPMENT OR SPECIAL TECHNICAL EXPERTISE

RFP #P2012-02	Issue Request for Proposal for Subsurface Geotechnical Investigation	JOHNSON/3018
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On the north side of the AQMD Headquarters property there are signs of subsidence and slope slippage. Many sites of distress are noted in forms of cracks, separation of hardscape and movement of retaining walls. This action is to authorize release of an RFP to solicit proposals for a subsurface geotechnical investigation and recommendations for remediation. Funding for this is included in the FY 2011-12 Budget.

RFQQ #2012-04	Issue Request for Qualifications and Quotations to Prequalify Vendors for Computer, Network, Printer, Hardware and Software	MARLIA/3148
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On January 8, 2010, the Board approved a vendor list for the purchase of personal computer hardware, software, and installation services for a period of two years. The current vendor list expires on February 8, 2012. AQMD operational efficiency is dependent on staff's desktop computer systems, and many software applications (both off-the-shelf and in-house developed applications) are exceeding the capacity of the present desktop systems. New desktop computer systems, with adequate capacity to support current software applications, are needed to replace older desktop systems. These replacements are in accord with AQMD's Information Management Strategic Plan. This action is to issue an RFQQ (Request for Qualifications and Quotations) to competitively develop a new list of vendors for computer, network and printer; hardware and software for a two-year term. Funds for these purchases (\$200,000) made under this prequalified vendors lists are included in the FY 2011-12 Budget.

A financial audit of the AQMD is annually performed in compliance with the Government Code and Single Audit Act of 1996. This audit is performed by independent Certified Public Accountants, and their reports are addressed to the Governing Board. The contract with the AQMD's current auditors expires on March 31, 2012. This RFP is for financial audit services for FYs 2012, 2013, and 2014. Funds for this contract will be requested in the FY 2012-13 Budget and for each of the remaining fiscal years of the contract.

REQUESTS FOR QUALIFICATIONS - Prequalified Vendor List

NONE

REQUEST FOR QUOTATIONS – Commercial Off-the-Shelf Equipment

NONE